

Bright Kids Nursery Limited

Lynchwood Business Park

Peterborough

Personal Details

Last Name: Previous Names used: Address:	First Name:	
Telephone:	(home)	(mobile)
E-mail: Date of Birth:	National Insurance Number:	

The information held on this form will be used for administration and equal opportunities monitoring purposes and will be securely stored on file or PC. Do we have your consent to do this? YES  NO

Employment History

Please list your current or most recent employer (part time or full time) or the school/college you most recently attended first. Continue on a separate sheet if necessary.

Dates Employed		Organisations Name & Location	Job Title & Key Responsibilities	Reason for Leaving
Start	End			

If there are any gaps in your employment or education histories please provide details below:

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**Education, Training and Qualifications**

Please give details of secondary and further education including any “A” Levels or equivalent vocational courses.

Date Attended		Name of School/College	Qualifications Obtained & Grade/Level achieved
From	To		

Please give details of any Higher Education and equivalent courses.

Date Attended		Name of University	Qualifications, date obtained, Grade/Level achieved & Awarding body
From	To		

Please give details of any other professional or vocational qualifications you hold that are relevant to your application.

Date Obtained	Name of School/College	Qualifications, Grade & Body

References

One referee should be your current or most recent employer, and normally two references should be sufficient. Where an applicant who is not currently working with children has done so in the past it is important that a reference is also obtained from the employer by whom work was most recently employed in work with children. A character reference will only be accepted if this is your first job since qualifying from full time education or this is your first job in childcare.

**PLEASE NOTE:**

References **will** be taken up for all shortlisted candidates. Please tick the box provided if we may **NOT** contact your referee(s) without specific consent from you in advance. Also, in relation to work with Children and young people we will seek information about any past disciplinary issues relating to children and young people/or child protection concerns you may have been subject to.

Name:  Position:  Address:   Tel:  In what capacity do they know you?  Please <b>DO NOT</b> contact <input type="checkbox"/>	Name:  Position:  Address:   Tel:  In what capacity do they know you?  Please <b>DO NOT</b> contact <input type="checkbox"/>
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Asylum and Immigration Act 1996

We can only employ people who are legally entitled to work in the UK.

I confirm that I am entitled to work in the UK      YES       NO

Evidence of Identification and right to work in the UK seen? YES       NO

(Must be seen by manager conducting interview) Signed: \_\_\_\_\_

If you have any conditions related to your employment please give full details below:

Personal Statement

Using the Person Specification/Job Description that you have been sent with your application pack please demonstrate using examples, your suitability for the position you are applying. Please include your reasons for applying for and interest in this position. (please continue on a separate sheet of paper if necessary).

Rehabilitation of Offenders Act 1974

- The post is **exempt** from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as spent, **MUST** be declared. Details of any convictions, cautions and bind-overs should be recorded and attached to this application in a sealed envelope marked 'confidential'.
- Bright Kids Peterborough Limited has a commitment to safeguarding and promoting the welfare of children. The successful applicant will be required to provide a \*CRB Disclosure at the appropriate level for the post.

Have you ever been convicted, cautioned, court martial led for **any** criminal offence?

YES       NO

Is there **any** court action pending against you?      YES       NO

If yes please provide details in an envelope marked Private and Confidential.

\*CRB – Criminal Records Bureau. An enhanced disclosure is required for this post.

ISA Registration: My ISA Number is:

Declaration

I declare that the information I have given on this form is complete and accurate and that I am not banned or disqualified from working with children and/or young people or subject to any sanctions or conditions on my employment imposed by a regulatory body or secretary of State. I understand that to knowingly give false information, or to omit information, could result in the withdrawal of any offer of employment, or my dismissal at any time in the future, and possible criminal prosecution.

Signed:

Date:

Print Name: